

October 15th, 2012

To Whom It May Concern :

Re : Thunder Bay Xerographix Inc.

Consider this letter as a strong positive endorsement of **Thunder Bay Xerographix Inc.** and their staff by our school board. Over the past 15 years, we have utilized the services of many similar service providers, and it is easy to recommend **Thunder Bay Xerographix Inc.** as they stand out among their competition. Our school board has been using their services for past 3 plus years.

Working with **Thunder Bay Xerographix Inc.** has always been a good experience for several reasons including their:

- Getting to know our school board and its needs
- Quick and timely responses
- Level of professionalism from all of their staff
- Attention to detail
- Capacity to work with staff from some of our large schools as well as those small schools in some of our isolated communities throughout Northwestern Ontario
- Understanding of the new offerings by the Ontario Education Collaborative Marketplace and how our school board could benefit

Please feel free to contact me should you require any additional information.

Roger A. Lepage



Director of Human Resources and Information Technology

RAL/jl

March 23, 2010

Re: School board photocopiers

As previously discussed, our school board was intending to go to a tender process for all of its photocopying devices this year. New changes in government regulations have added new and heightened expectations for certain publicly funded transfer payment agencies including school boards in their tendering processes. In order to support this initiative, the government has created a new organization called the Ontario Education Collaborative Marketplace (OECM). This consortium has been set up to ensure the highest degree of transparency and integrity as well as the adoption of best practices and standards and finally, to generate savings where possible. It is our understanding that during the competitive tendering process, all major suppliers (including your corporate supplier) participated in the exercise.

This letter is to advise you that the Conseil scolaire de district catholique des Aurores boréales is now a member of OECM and as such, will be now be using the Vendor of Record for photocopiers for the duration of the agreement. We will of course be honoring our contractual agreements for those devices that presently still have lease obligations. As these obligations come to an end, we will communicate with you in order to plan the removal of your devices in a timely manner.

We thank you for the excellent service you have provided over the past several years.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Roger A. Lepage

Director of Human Resources and Information Technology

cc. Director of Education
Director of Finance